

# Banbury and Evesham Area Quaker Meeting Charities

## Reserves Policy

### Legal Context

The aim of the reserves policy is to ensure the charity and its activities are reasonably protected from unexpected financial risks, ensure cashflow, and provide resources for possible future opportunities. In other words, to build resilience. It is a legal requirement to have a reserves policy and for the Trustees to keep it under review.

### Identified Risks

include:

- Unexpected decrease in funding streams or increase in costs.
- Additional working capital required to meet cashflow needs.
- Decreases in the value of the property investment portfolio.
- The possible need to meet unexpected one-off expenditure.

### Reserves target

Taking account of current risks, the Trustees take the view that the charity retain expendable capital in the range £300,000 to £400,000.

### Reserves position

The Charity Commission define reserves as, "... that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes". At the end of 2022 we held approximately £505,000 in unrestricted funds. The proceeds of the sale of Littleton Meeting House amounting to £100,000 account for a substantial part of our unrestricted funds.

Although our reserves are higher than our target, we have a backlog of maintenance work, accumulated during the pandemic, to be undertaken on our properties, many of which are listed buildings. Over the next two years we anticipate spending those resources on essential building works.

### Implementation and Review

The Treasurer is responsible for implementing the agreed policy on a day-to-day basis and for apprising trustees in good time of any likely risks to it so that trustees can exercise their responsibility of due diligence.

The policy is to be regularly monitored by Trustees and subject to an annual review as part of the annual budget process.

*"As Christians all we possess are the gifts of God. Now in distributing it to others we act as his steward, and it becomes our station to act agreeable to that divine wisdom which he graciously gives to his servants".*  
John Woolman (1763).

QF&P 20.55



# Policy

Banbury and Evesham Area Meeting Charities is registered in England and Wales,

charity no. 283015

Agreed by Trustees:  
December 2023

Agreed by AM:

Review December, 2024